



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING




JENNIFER M. GRANHOLM
GOVERNOR

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

July 28, 2008

MEMORANDUM

TO: State Board of Education

FROM: Michael P. Flanagan, Chairman 

SUBJECT: Report on the Traverse Bay Area Intermediate School District Plan for the Delivery of Special Education Programs and Services

Pursuant to Section 380.1711 of the School Code of 1976, each Intermediate School District (ISD) must develop, establish, continually evaluate, and modify its Plan for the Delivery of Special Education Programs and Services (Plan). Approval indicates that the ISD's and local constituent districts' special education programs and services described in the Plan meet standards which are consistent with federal and state requirements. Approval also allows ISDs to receive reimbursement pursuant to the State School Aid Act.

Staff has reviewed, and I have approved, the Traverse Bay Area Intermediate School District Plan for the Delivery of Special Education Programs and Services. Attachment A is a summary of the changes from the previously approved Traverse Bay Area ISD Plan.

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SK
May 27, 2008

Traverse Bay Area Intermediate School District Special Education Plan Changes

- **Deleted Text**—*The in-service education shall be provided in areas identified in Rule 340.1799(2)(b)(i)–(iv)*
- **Deleted Text**—*Provide a description of any separate facilities under Rule 340.1733(b), based on individual ISD and LEA policy/procedures.*

The Traverse Bay Area ISD operates a separate facility program for students that have Severe Emotional Impairments. Students are placed at this facility following the outcome of an IEP meeting. The Least Restrictive Environment alternatives are tried first at the student's home school.

The ISD operates Type A classroom programs for students with Autism Spectrum Disorder. Some of these classrooms are located at a school building that serves only students with disabilities.

Provide a description of how progress reports for each student receiving homebound and/or hospitalized services are recorded under Rule 340.1746(d), based upon individual/LEA policies/procedures.

The service provider for the student that is homebound or hospitalized reports the student progress to the resident district. If the ISD is operating programs for homebound hospitalized, the reports will go to the ISD. This progress report becomes part of the students' educational record. This process follows the same schedule for general education students in the district of enrollment, or as stated in the student's IEP.

- **Added** to Section 1832-Rule 340.1749(c) - Each teacher shall serve not more than an average of 12 students at any one time.
- **Added to Transportation of Students with Disabilities**- The Traverse Bay Area ISD has contracted with a transportation vendor to provide transportation services for students with disabilities attending ISD operated center programs. This service replaces the service provided by the local district; the local district has the option to participate in this service or maintain the transportation system operated by the local district.
- **Added language to Funding**- The following exceptions apply to Rule 340.1811:

Remaining tax funds may be distributed to local school districts and public school academies according to the following formula:

- Percentage distribution based upon 4096 and 4094 reports from all constituent school districts and public school academies.

The funds available to a school district or public school academy through the distribution formula will be paid only if it can be determined that the school district or public school academy incurred approved costs (SE 4096 and SE 4094

qualified) and that these costs were not reimbursed from any other source. This distribution formula will not reimburse more than 100 percent of the cost of programs and services. By agreement of the constituent districts and Public School Academies, ISD funds will not be used on students that are not residents in the ISD.

Prior to another intermediate school district or local school district outside of the Traverse Bay Area Intermediate School District boundary enrolling a pupil for special education programs operated by the Traverse Bay Area Intermediate School District, or one of the constituent school districts, a contract between the participating parties will be developed and implemented prior to the pupil(s) attending the program.

- Deleted- *FLOW CHART 1- Referral Process*

The text listed above represents the deletions (*in italics*) or additions to the proposed ISD plan for the Traverse Bay Area Intermediate School District.

Prepared by: F.W. Bechtold Jr., Director of Compliance
April 2008; May 22, 2008; June 9, 2008